

About The Club

The Orlando Dragon Boat Club (DBC), is a recreational club dedicated to promoting the sport of Dragon Boating. We work in partnership with the Orlando Health Foundation and are dedicated to raising money for the M.D. Anderson Cancer Center Orlando.

The Orlando Dragon Boat Club has a management agreement with the Orlando Rowing Club to help guide us in growing and developing our club. The members of the Dragon Boat Club are not members of the Orlando Rowing Club and have none of the rights that members of the Orlando Rowing Club have. If a member of the Dragon Boat Club wants to enjoy the rights and privileges of the Rowing Club they must join the rowing club separately from the Dragon Boat Club. Please contact the rowing club for current membership rates.

Our Mission

To promote and develop the sport of Dragon Boating

To promote cross-cultural understanding through the sport of Dragon Boating
And community outreach programs.

To conduct corporate team building using the Dragon Boat

To recognize Dragon Boating as a tool of health and wellness

Equal Opportunity Statement

The Orlando Dragon Boat Club is an equal opportunity club open to everyone regardless of their Race, Color, Religion, National Origin, Age, or Gender.

This Document

This document reflects the policies and procedures of the club at the time it was drafted (May 2012). Changes can be made to this document as the Steering Committee sees fit. The committee reserves the right to make changes to this document with no prior notice to the membership. The committee will make every effort to communicate any significant changes to this document to club membership.

Steering Committee

A volunteer committee known as the Steering Committee leads the Dragon Boat Club. The Steering Committee will meet once a month. The administrator of the club will contact the committee members to communicate the time, date, and location of the meeting at least two (2) weeks in advance of the meeting. If a committee member cannot attend a meeting the member should contact the

administrator via email as soon as possible. Committee members reports should be emailed tot the administrator no later than 5 days before the scheduled meeting. Each member is responsible for reading the reports when the administrator sends them out.

During the meeting each member will have 10 minutes to present any new business that they want to bring forward. After the member has brought forward new business each member will have 5 minutes, if they wish, to bring up any counter points or ask questions. At the end of the discussion on each point if need the Administrator will make a decision on the matter, call for a vote, or table the issue for a future meeting.

The committee meetings are open to all members and we encourage members to attend.

Membership.

The DBC offer a one year membership and it can be bought for a price off \$225. Membership can be paid bi-yearly at a rate of \$125 per six months. Membership must be paid in full before you are considered a member. Memberships are non-refundable or transferable for any reason and no portion of your membership will be returned for any reason other than the Steering Committee cancels your membership for cause, in which case your membership will be prorated for the portion not used.

Members must have a completed membership package on file with the club including safety waiver and signed copy of club rules.

A membership entitles you to:

1. Three open practices a week,
2. The possibility of participating in Dragon boat festivals with the club
3. Reduced rental fees for the dragon boats.

These are the only items a membership entitles you to and in no way are any other privileges implied.

The Steering Committee can cancel your membership for cause by a majority vote at a meeting for the following reasons: Gross violations of the club rules, or conduct that is detrimental to the success of the club or causes the club to develop a negative reputation. (gross violations will be defined by the committee on a case by case basis due to the fact that all possible interpretations could not be listed). This applies to whether the violations occur a the practice facility or at a festival.

Health and Safety

The sport of Dragon Boating can be physically demanding. All members are required to have the physical capabilities to successfully participate in dragon

boating. Any member who is not able to physically perform the dragon boat paddling stroke or may not be able to complete a full practice should refrain from attending practices until the time they can do so. The coach or steer person in charge of the practice reserves the right to ask a member to not participate. It is each members' responsibility to take their own and other club members safety very seriously. Any member who puts their own or another members safety at risk may have their membership canceled. At any point that the person in charge of practice feels that continuing a practice could possibly cause harm to a member, that person is to immediately stop the practice and only continue when all necessary steps are taken to make sure no harm would come to a member. All members should have a working knowledge of club safety policies.

Equipment and Practices Facilities

The Club will provide both paddles and life jackets for any members that does not have their own personal equipment. The provided equipment is available in general sizes and the club makes not guarantees that there will be a piece of equipment that is geared toward an individual members. All members are required to take reasonable care of the shared equipment and any members that purposefully damages any club equipment may have their memberships canceled. Equipment must stay at the practice facilities and under no conditions is a member allowed to remove equipment from the practice facilities with out written permission from the club administrator. The practice area is a shared area and members are to recognize that other teams and clubs use the same facilities. All members should take reasonable care not to damage any of the facilities. Members should also take all reasonable effort to clean up after themselves and help keep practice facilities clean.

The equipment of the rowing club is not included in the dragon boat club membership and should not be used by dragon boat club members, unless said members is also a member of the rowing club. This includes the indoor rowing machines.

Launch boats are the property of the rowing club and are not usable by the dragon boat club without reserving and paying for their use. If you are interested in using a launch boat please contact the dragon boat club administrator for availability and cost.

Members Inquiries or Grievances

All members have a right to bring inquiries, ideas or grievances to the steering committee. If a member would like to address the committee they must reserve a time slot at the next committee meeting and show up in person. The member will have 10 minutes to present their idea or grievance. The committee will take a reasonable amount of time after to discuss the members issue and ask follow up questions to the members. If the members business is tabled for another meeting,

the club administrator will communicate in writing to the member what the committee decided about the business brought forward.

Practices.

There will be three (3) open practices a week. One of the practices will be geared towards intermediate or advanced paddlers but is still open to all members. Practices will be scheduled on Meetup and members must RSVP to participate in a practice. Open practices can be up to 40 people. If more than 20 rsvp, two boats will be taken out and members will be divided as evenly as possible between the two boats. Practices may be cancelled for the following reasons.

- Adverse Weather Conditions – severe winds higher than 15 knots, lightning in the area or projected lightning in the are.
- For cause – any reason that the coach/steer person feels practice would put any of the participants or equipment in danger.

Practices are not guaranteed in any way and cancelled practices will not entitle members to any portion of their membership fees returned.

Private/Corporate Teams

A private or corporate team is defined as any team that pays the amount of \$2000.— a year in return for the right to reserve the boat for one, one hour a week practice. Members of a private or corporate team are not members of the club and have no rights to participate in any open practices. Private/corporate teams must provide their own coach/steer person or arrange to hire one at their own expense. Private/corporate teams must follow all club policies and procedures state in this document including the policies on Equipment and Health and Safety. Private team rosters will be capped at 30 members, and private teams will be allowed to add participants at their will until their roster reaches 30 members. Every six months the private team may make adjustments to their roster and add or drop as many participants as they wish. Only paddlers on the roster is allowed during scheduled practice time.

Boat Rental

The Dragon Boat is an asset of the club and shall be treated as such. The boat may be rented at a fee of \$200 an hour for a non-member of \$100 an hour for members. Rental must be be arranged through the club administrator. Persons renting the boat must follow all safety rules for a practice and follow the guidelines for cancelling a practice. If the rented hour has to be cancelled it can be rescheduled for a replacement hour at no cost, or the money may be refunded at the discretion of the club administrator. The boat will not be available for rent at any time there is an open club practice scheduled due to the fact that both boats may be needed for the open practice.

Festivals

The club recognizes that have a competitive side to the club and participating in dragon boat festivals have a positive effect on the club and helps build membership. To this end the club will support festival participating in the following ways:

Maintaining two teams: Scorch Red and Scorch Black. Scorch Black is considered the more competitive team and may require certain performance standards to join that team. Scorch Red will be an all inclusive team and filled on a first come first serve basis. Any performance standards for Scorch black will be listed on the Meetup page for the event, and must be approved by the committee.

Providing any club team or private/corporate team with (2) free one-hour practices before any official festival or race they are participating in. These practices must be arranged thru the club administrator.

For the three main races the club participates in (Disney, Tavares, and Tampa) the festival chair will help in collecting waivers, registering the team, and organizing the event. For all other events they must be supported solely by the members and a team captain must be in place to help organize the team.

For Scorch teams participating in a festival, there must be a minimum of 16 club members on a team and all seats must be open to club members only until two weeks before the date of the festival, at that time any remaining seats may be offered to members of private teams affiliated with the dragon boat club or paddlers from other organization.

Monies for the festivals must be paid to team captain no later than two weeks before the festival date. If not paid, the captain can remove that paddler from the team and give that seat to someone else. Once a person has paid for a festival, monies are considered non-refundable and the person can only get a refund if someone else pays for their seat.

Promotions and Offers.

The club at times will offer promotions or offers to build membership. Any reduced fees designed to grow membership shall not apply to any current member and no member is due any refunds to match a current promotion or offer.

Security

The practice area is a shared are as is the parking lot. The club makes no guarantees either expressed or implied that any valuables of any club members or members of a corporate or private team are safe and secure at any time. The responsibility of a persons personal security or security of items is that persons own responsibility.

Volunteers

The club realizes the value of having member volunteer to help the club in different ways. However, volunteer acts are not barter acts and no payment will be made for them including reduced fee or free use of the boats.

Boat Protocol